

# Insignia

## Installation Guide

### RW103 Sauna

Should you require additional assistance with the installation of your product, please call 01908 317512 or email [customerservices@insigniashowers.com](mailto:customerservices@insigniashowers.com).





## INSTALLATION MANUAL

RW103/RW104

Sauna Series



**30 Day Technical Support:**

Call **01908 317512** and request technical support for aiding your installation.

**Replacements Parts:** Inside of your warranty period visit:

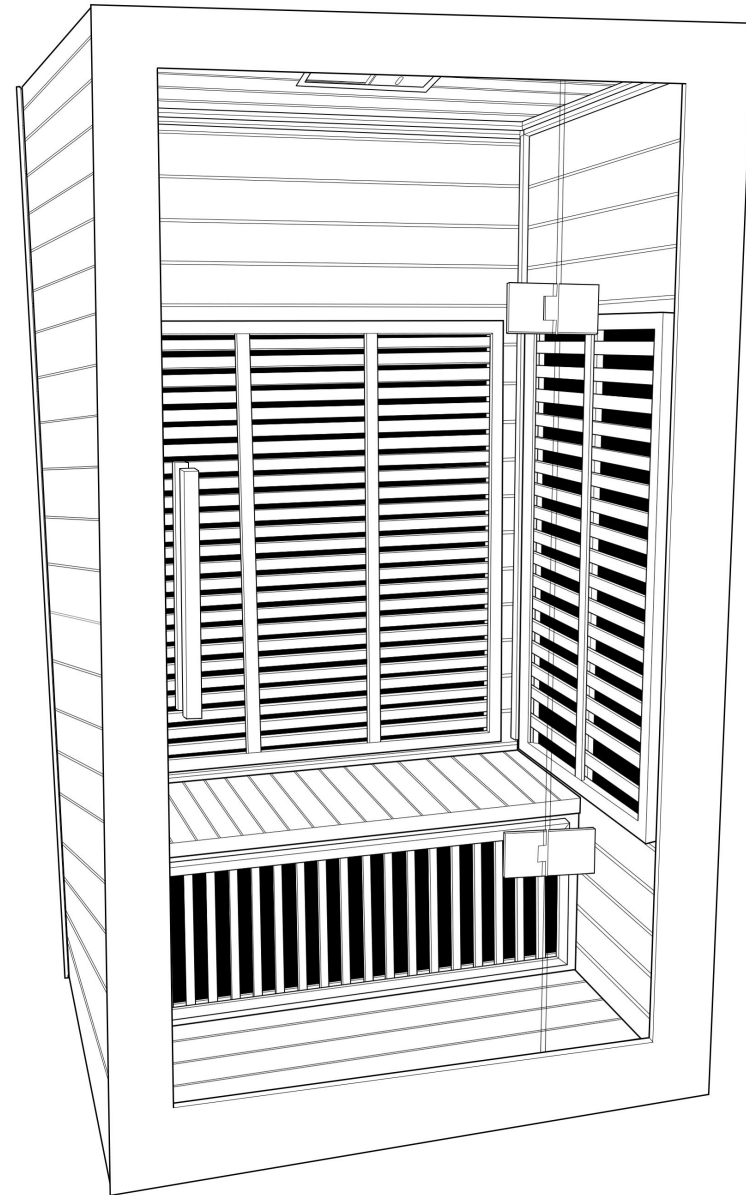
<https://www.insigniashowers.com>, click support and make a warranty claim.

**Spares/Replacements Parts:** Outside of your warranty period visit

<https://www.insigniashowers.com/replacement-parts.html>

**ATTENTION INSTALLERS:**

These instructions must be left with the customer



**CHECK ALL CONTENTS BEFORE BUILD COMMENCES. NO RETURNS CAN BE MADE ONCE THE BUILD HAS STARTED AS IT IS DEEMED ACCEPTANCE OF PRODUCT!**

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Thank you for your recent purchase of an Insignia Sauna. Please read this booklet with great care to ensure you get the best out of your build and have a Sauna that will last for many years to come! Like everything, in order to obtain a first class product that will serve you well for many years, the effort and correctness put into the assembly will reflect in the quality of your finish.

## Electrical Requirements Model No RW103/RW104

Voltage Rating 220-240AC

Frequency Rating 50Hz

Power Rating 2700 watts

Amperage : 11.25 Amps

Always consult a qualified Electrician before connection as to suitability

Your electrical contractor will understand **ALL** legal requirements of connection before undertaking any work or installation.

### **UNDER NO CIRCUMSTANCES UNDERTAKE THIS YOURSELF WITHOUT CONSULTATION**

**Note for electrician:** This product comes with pre-fitted RCD unit. We leave it this way for you to connect it your own way due to continued additions to current regulations.

1) Connect within current laws and IP directives. Subject to room location.

2) (Preferred) Wire into isolated fused feed connecting directly to the house consumer/service box.

Always use protection against electrical surge. Your shower should be treated the same as a home computer. A surge protector should eradicate the possibility of either the transformer or control panel being burnt out.

Subject to connection type, electrical work needs to be signed off by a fully qualified operative by law. Failure to adhere to this will not only void your electrical warranty for your sauna, but could void your house insurance

## Tools Required

- Scissors
- Knife
- Spirit Level
- Tape Measure
- Philips Screwdriver
- Electric Drill
- Safety Gloves
- Safety Glasses

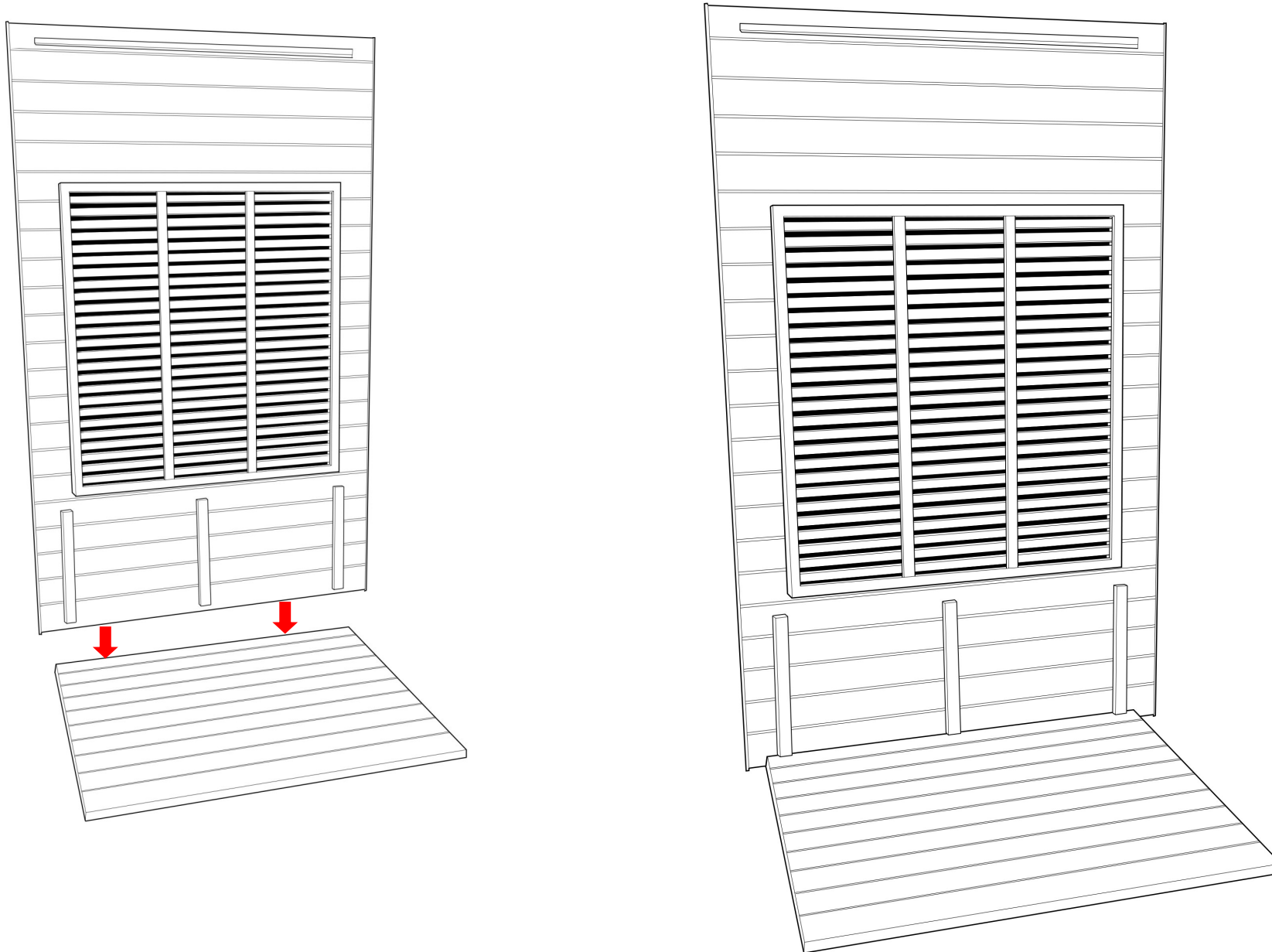
## What's in the Boxes?

Contents	Quantity	✓
Floor	1	[ ]
Roof	1	[ ]
Seat	1	[ ]
Front of Seat	1	[ ]
Screw Pack	1	[ ]
Left Side Panel	1	[ ]
Right Side Panel	1	[ ]
Back Panel	1	[ ]
40mm Screw	18	[ ]
Wooden Dowel	19	[ ]

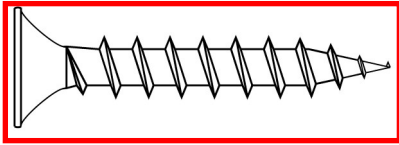
### VERY IMPORTANT

Have you got everything? If not please contact the Insignia directly on **01908 317 512**. Remember **NEVER** book your tradesman until everything has arrived, been checked and is present. No replacement/missing parts can be obtained free of charge during or after the build. Any claims can only be within the timescale permitted (48 hours after delivery) and always **BEFORE** build.

## Step 1 — Placing the base and the back panel in position

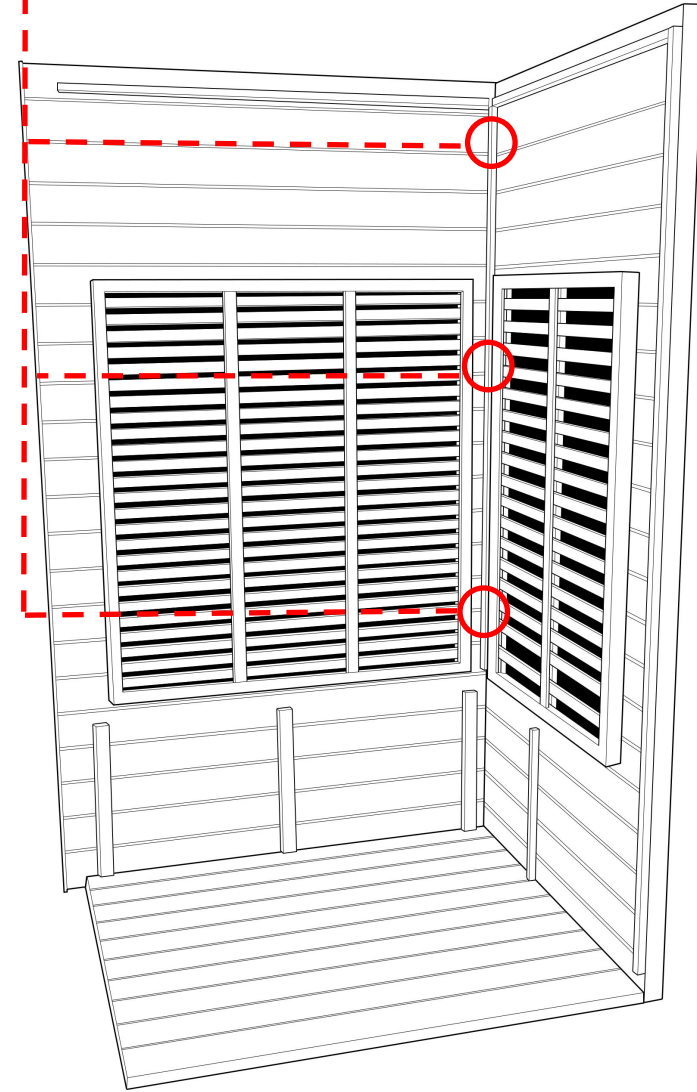
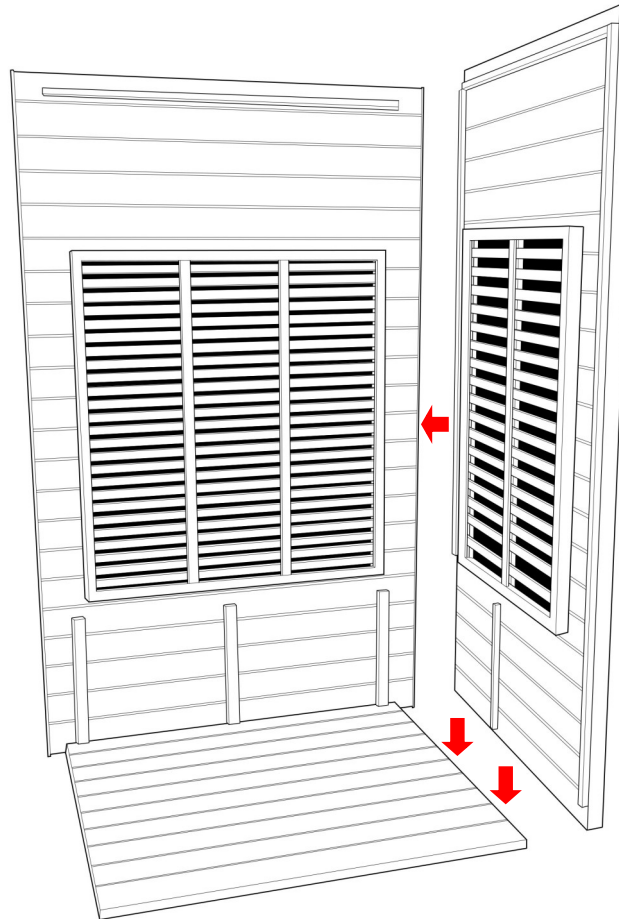


## Step 2 — Connecting the back panel to the right side panel



3x 40mm Screws

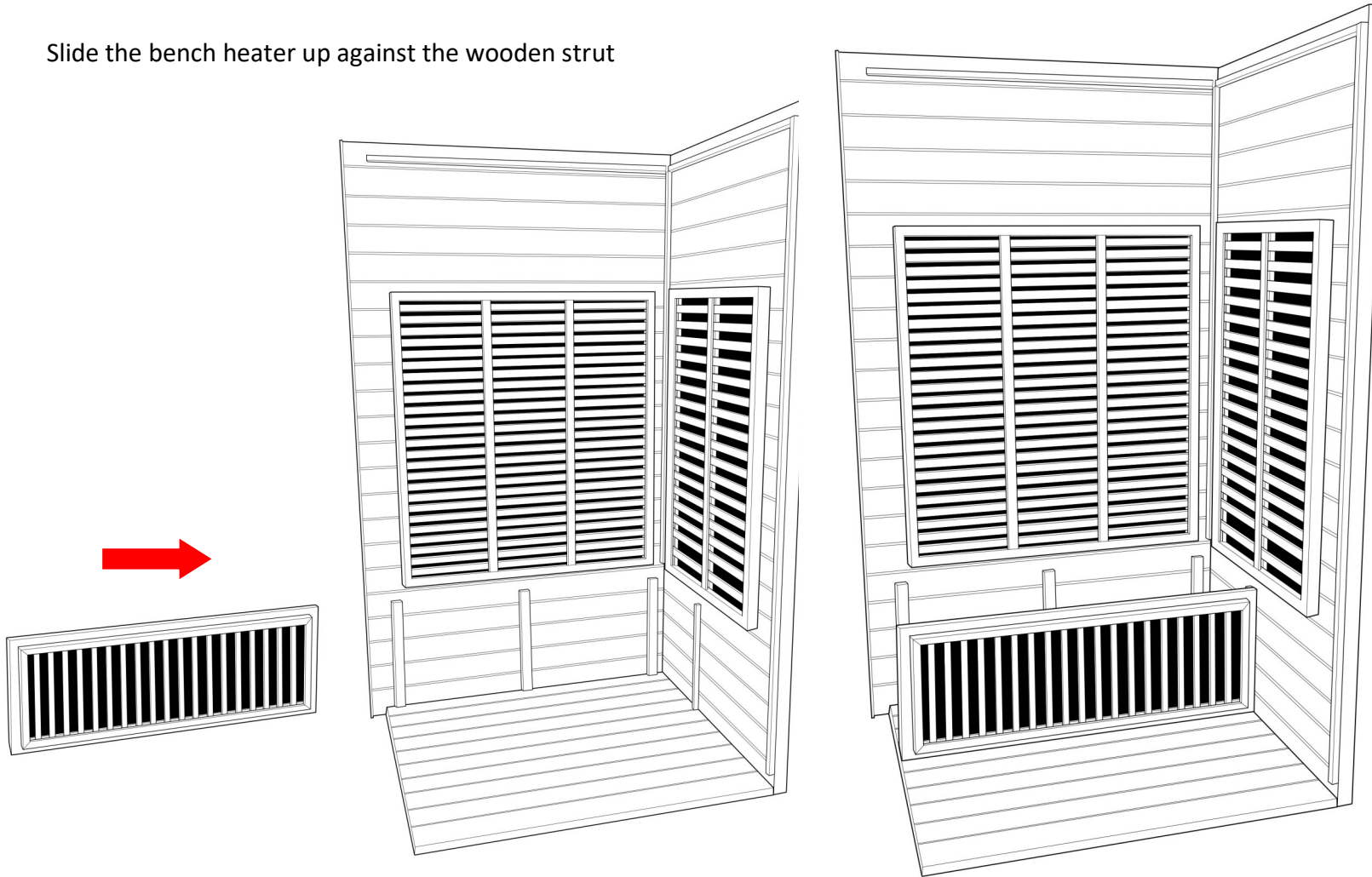
**Please Note:** Screws connect on the interior of the Sauna



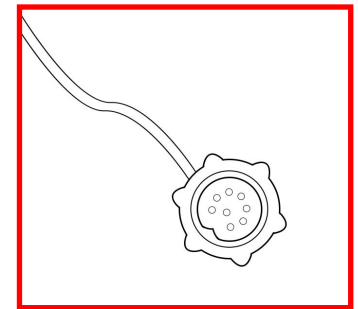
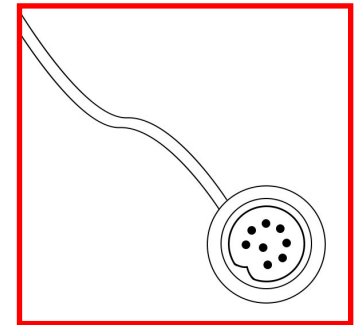


### Step 3 — Installing bench heater

Slide the bench heater up against the wooden strut

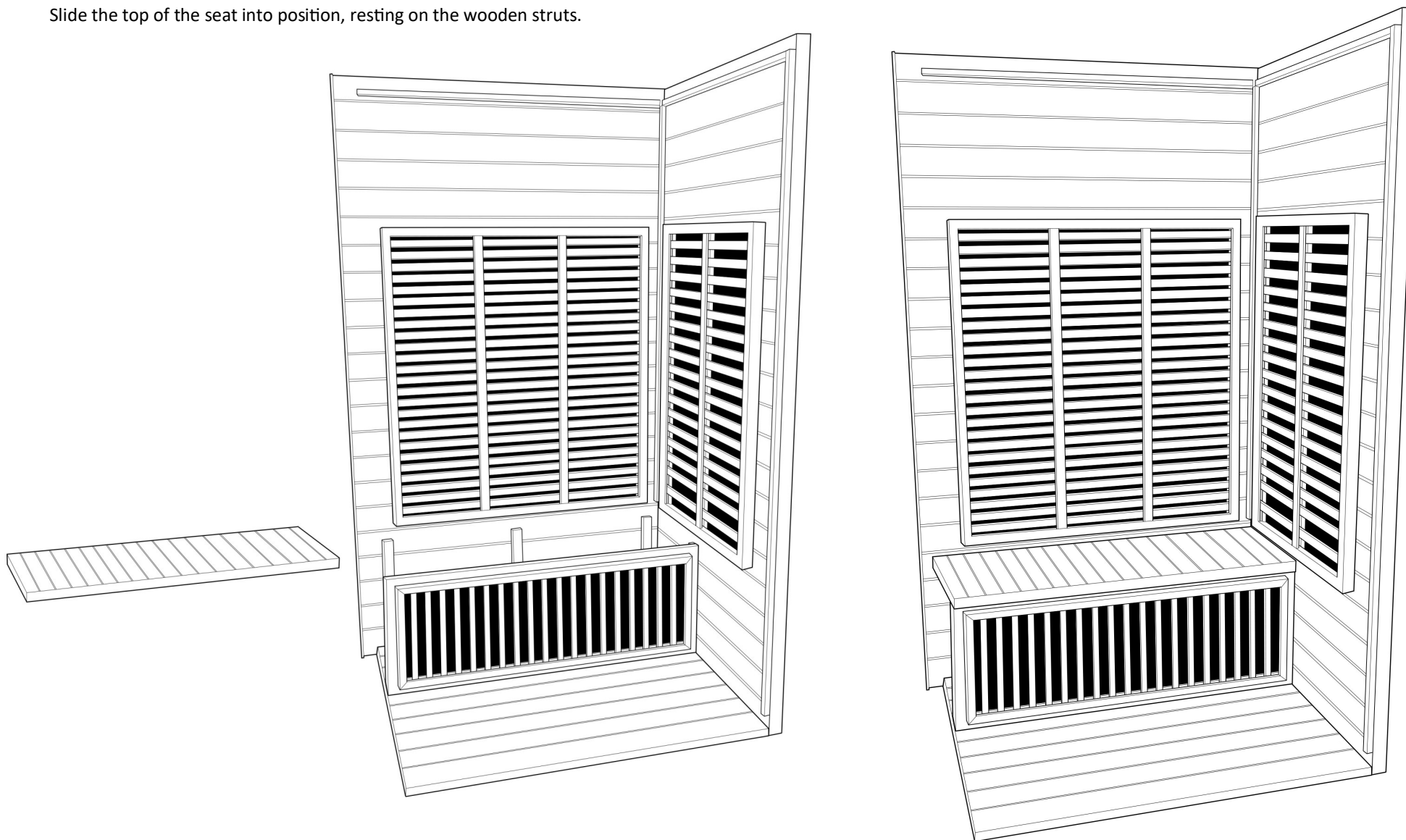


Connect heater panel to back panel using the wires below.

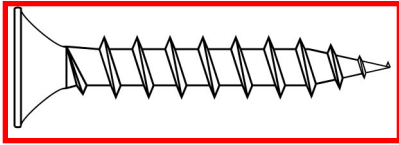


## Step 4 — Installing the seat

Slide the top of the seat into position, resting on the wooden struts.

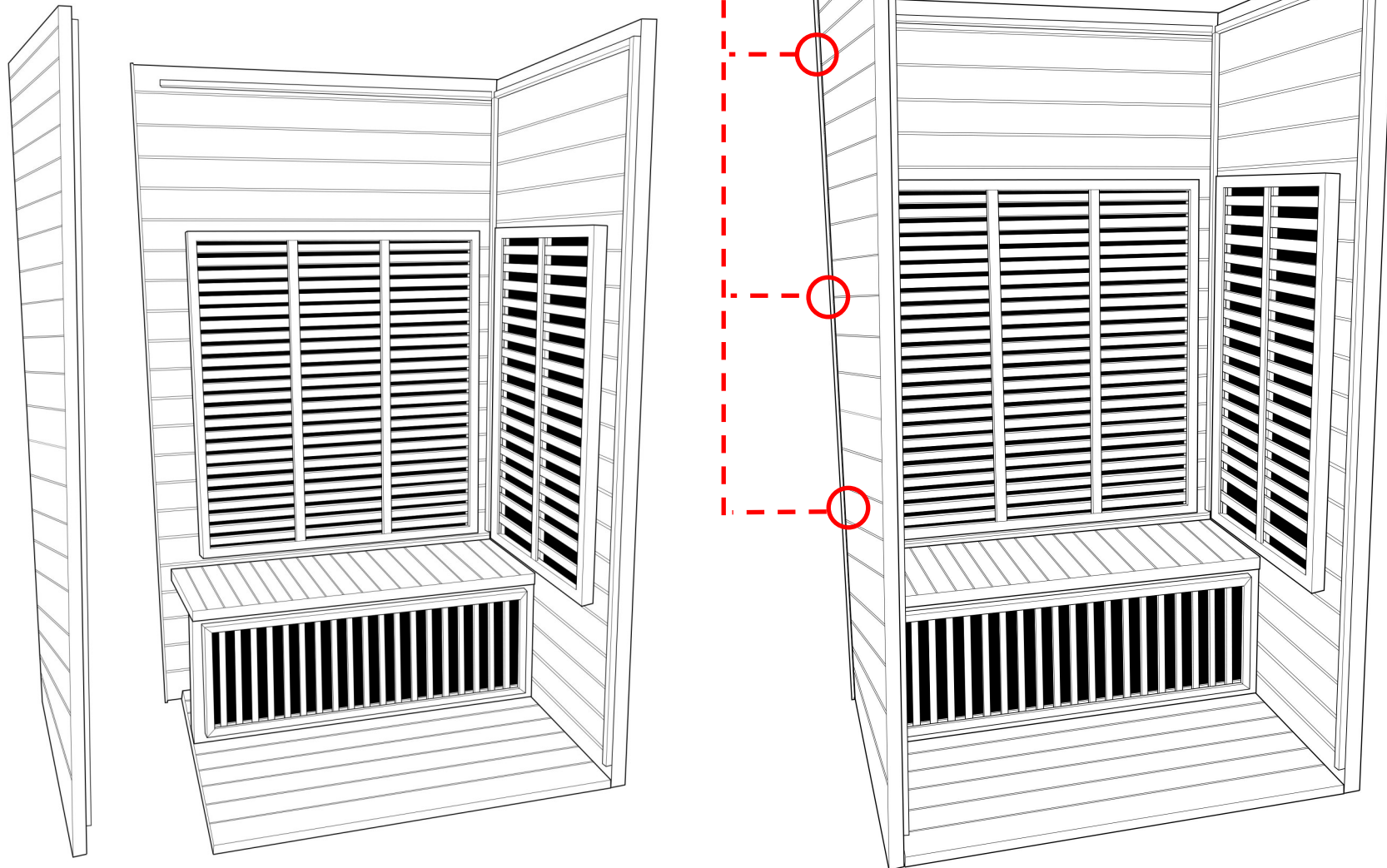


## Step 5 — Installing the left side panel

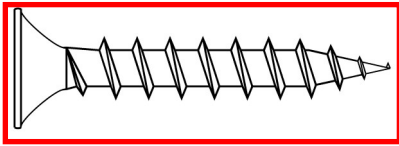


3x 40mm Screws

**Please Note:** Screws connect on the interior of the Sauna

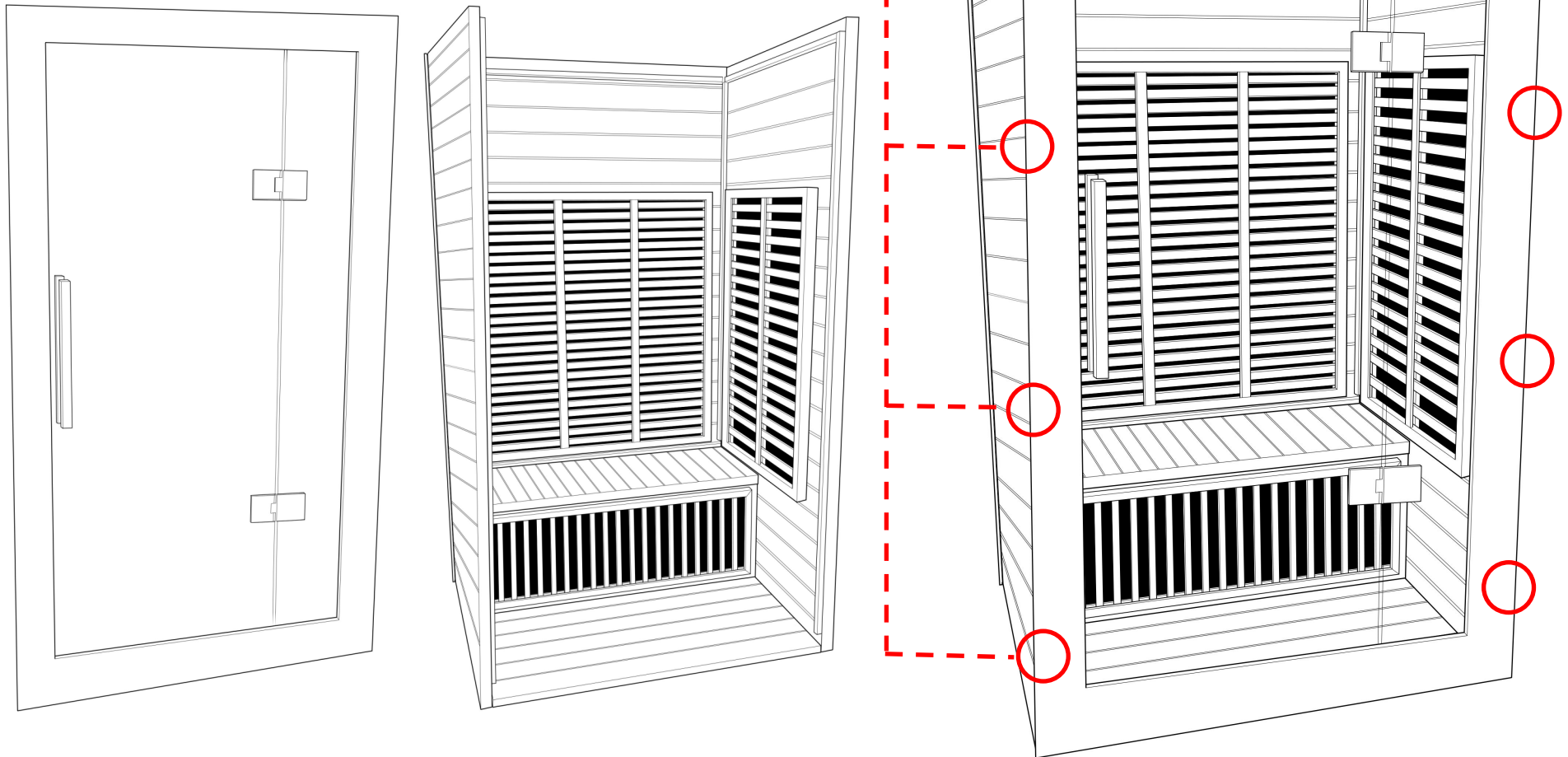


## Step 6 — Installing the door



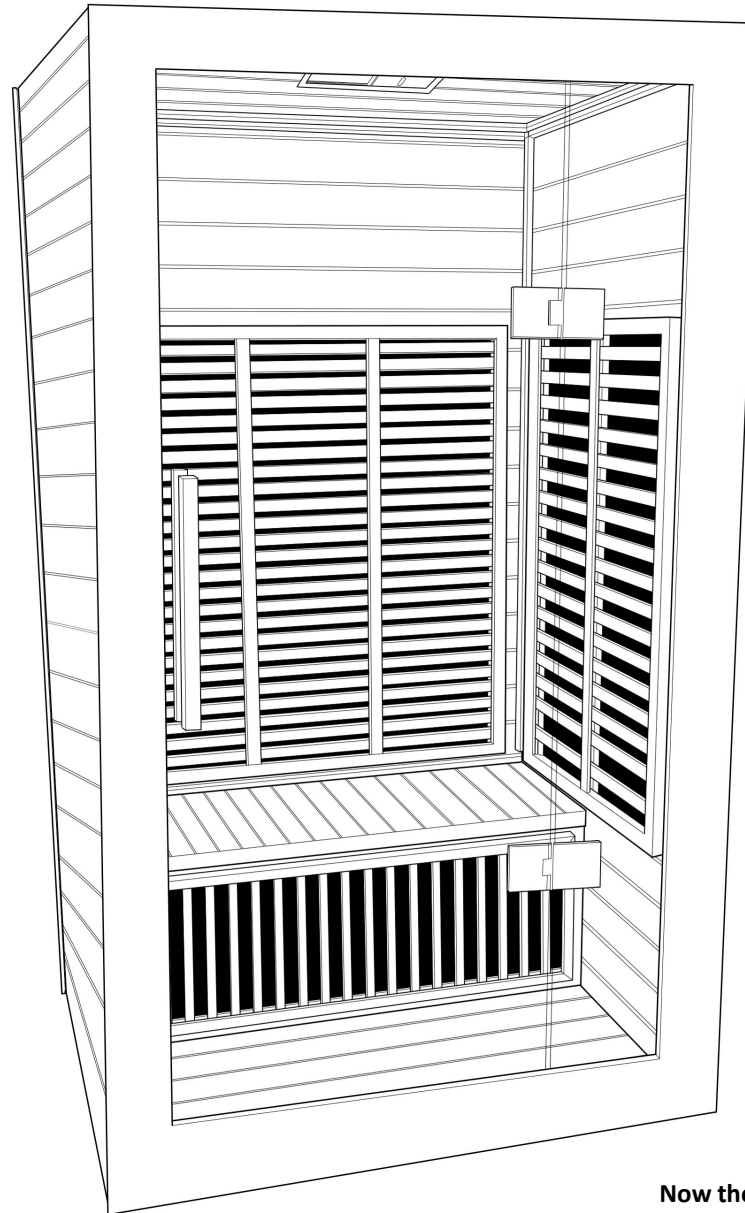
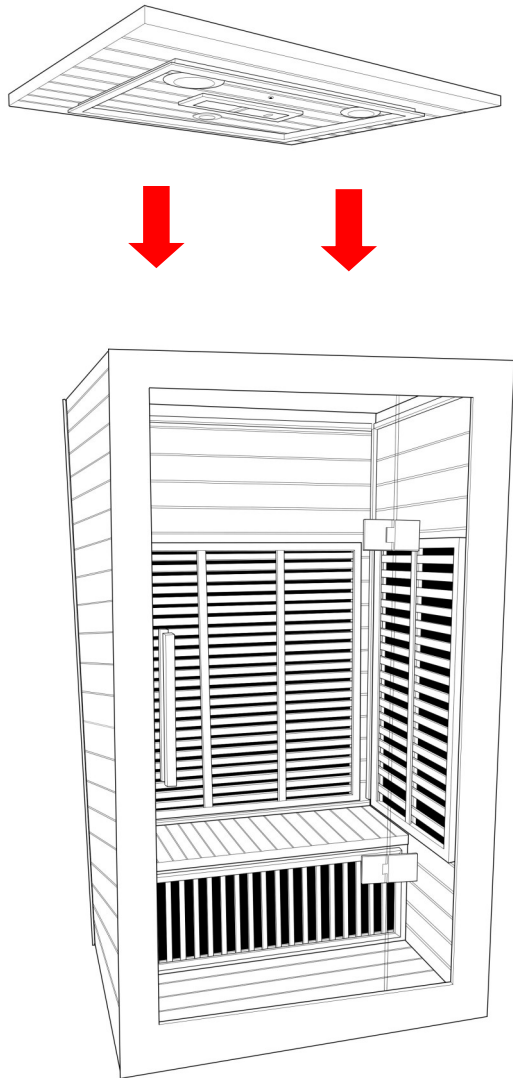
8x 40mm Screws

**Please Note:** Screws connect on the interior of the Sauna



## Step 7 — Installing the Roof

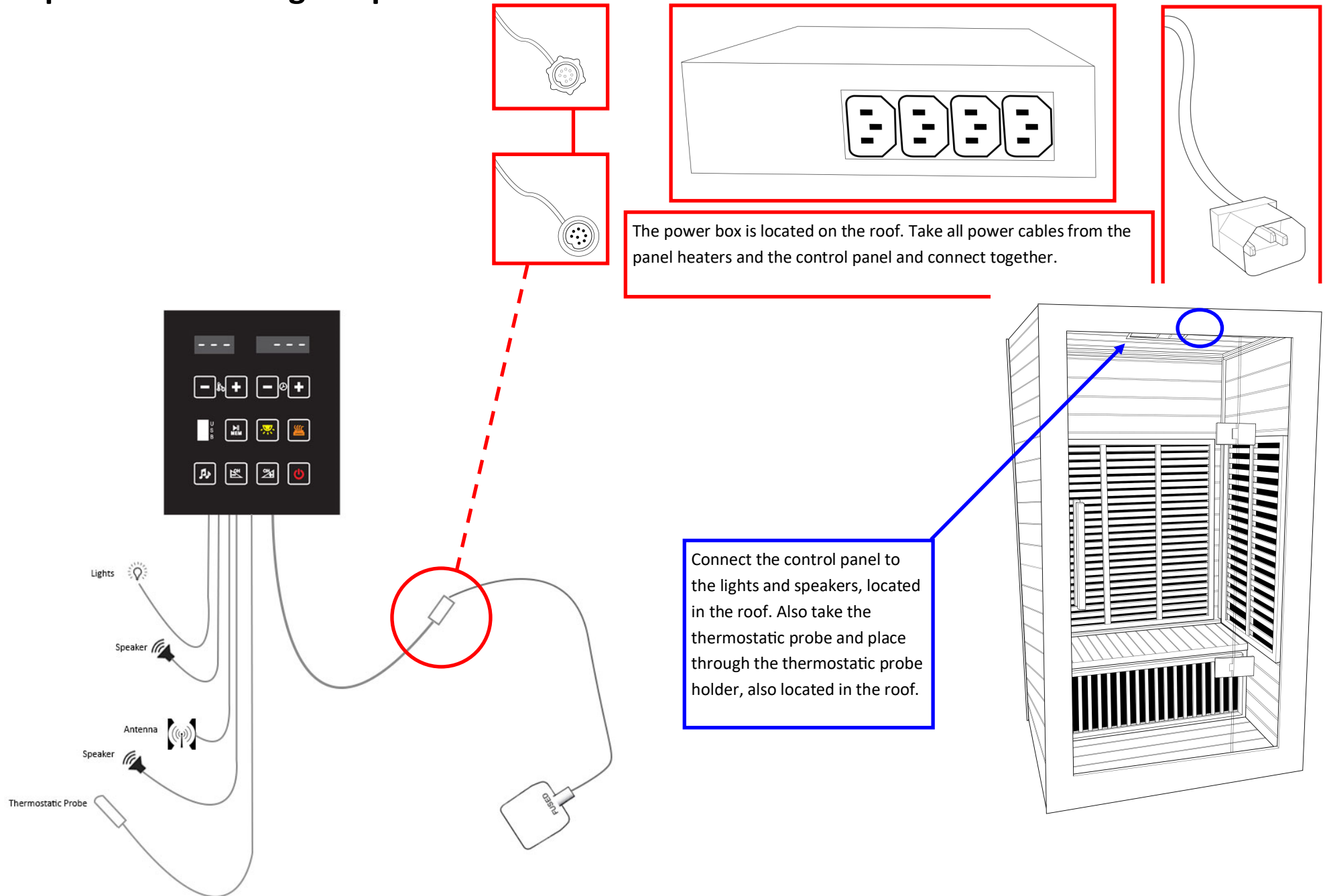
The roof simply slots into position.



Now the Sauna is assembled, take the wooden dowels and insert over any screw to give the Sauna a sleek and neat finish.



## Step 8 — Connecting the power



## Control Panel Instructions

### Button 1/2 (Temperature)

Use the plus and minus buttons to change the temperature your sauna will reach.

### Button 3/4 (Time)

Use the plus and minus buttons to change the duration of the sauna session, until the heaters automatically shut off.

### Button 5 (Memory)

Use this button the play or pause the USB, Bluetooth or Radio audio.

### Button 6 (Lights)

Press once for roof light on. Press twice for roof light off and wall lights on. Press three times for roof lights on and wall lights on. Press four times to turn all lights off.

### Button 7 (Sauna)

Use this button to start the heaters for the sauna session

### Button 8 (Audio function)

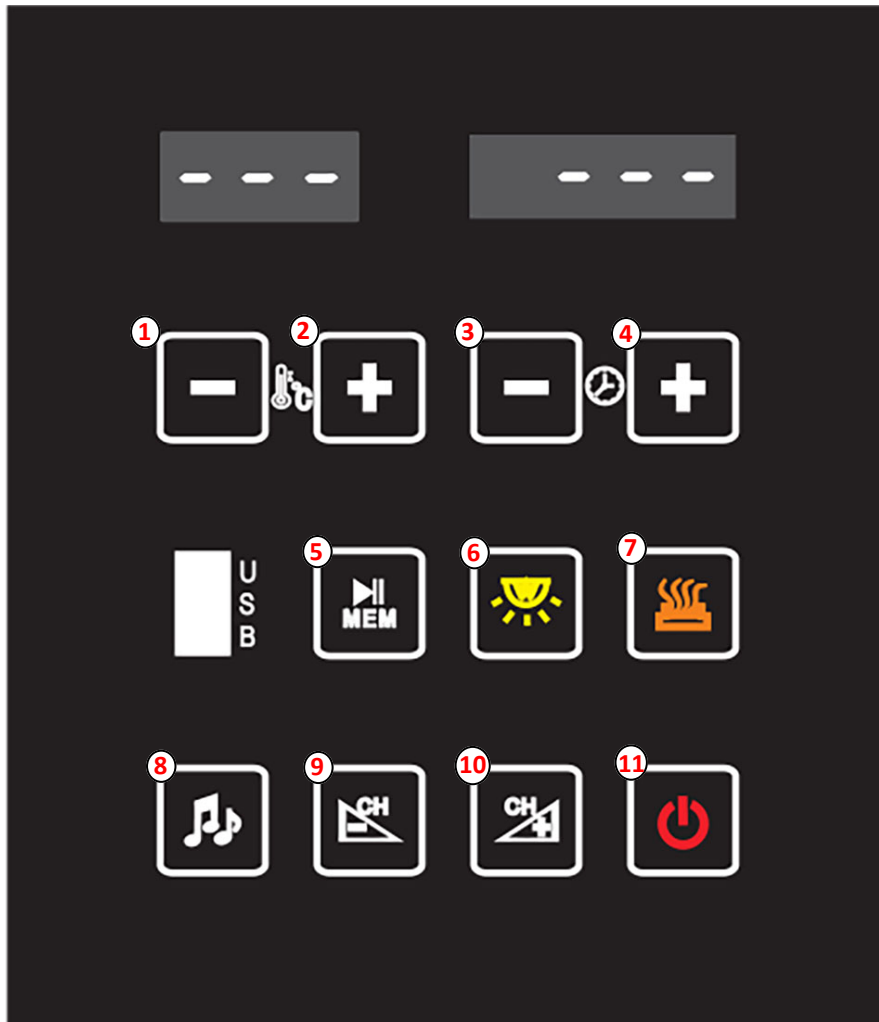
Use to toggle between radio, Bluetooth and USB audio preferences

### Button 9/10 (Mode)

Use to change the volume, the music tack or radio station

### Button 11 (Power)

Use to power the control panel on or off.



### Bluetooth connectivity:

Press the audio function button (8) until the display reads 'bt' and the Sauna will search for a Bluetooth device. If previously paired, your device and Sauna will sync together and you can begin playing music. To pair, search in your phone for Bluetooth devices and pair with the Sauna.

### Radio Station Tuning

Press the Memory button (5) for 3 seconds after the audio frequency flashes then press again to automatically search. Once this process has been completed, stations will be automatically saved in their designated positions.

## Sauna Usage & Safety Guide

1. Never leave children unattended in the Sauna.
2. Regulate the temperature of sauna before session - Pre-heat time 15-30 minutes (from room temperature 20c)
3. Never touch the heater panels whilst in operation, possible burning may occur.
4. Recommended time of use 15-20 minutes per session
5. Stay hydrated during each Sauna session.
6. Exit the sauna immediately if feeling dizzy, faint or short of breath.
7. Do NOT use the sauna if you're pregnant, have a heart condition, have low or high blood pressure. If you're unsure consult your GP before use.
8. If you have any underlying health conditions which you feel could be aggravated by an increase in temperature, consult your GP before use.
9. If you begin to have any issues with your health after using a sauna, stop immediately and consult your GP regarding your symptoms before continuing to use.
10. Consult your GP before using the steam room if you're on medication at all, especially with drowsy side effects.
11. Never use this sauna if you have been drinking alcohol or under the influence of other substances.
12. Do not put combustible material on the heaters at any time.
13. Always turn power supply off after use.



## WEEE Compliance Statement

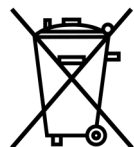
The UK Waste Electrical and Electronic Equipment (WEEE) regulations came into force on 2 January 2007. Under this new legislation, producers of electrical and electronic equipment (EEE) have to fulfil certain obligations.

Under the WEEE directive Insignia is considered the producer of certain products we supply and in line with the demands of the legislation we are pleased to offer the opportunity to return these products to us for treatment and recycling.

Insignia products will generally have an identifying mark and the common crossed out wheelie bin label. We accept returns of all products carrying the Insignia brand. All other products are either considered outside the scope of WEEE or Insignia is not technically the producer of these products. Insignia also accepts historic like-for-like WEEE returns. All WEEE returned to Insignia will be recycled in appropriate treatment and recycling centres in accordance with the legislation. If you wish to return any products to us, please send your item(s) to our head office.

Company Contract No. 326457

WEEE Producer No. CBDU64227



### LABELLING

Products labelled with the WEEE symbol (a crossed out “waste bin”) indicate that the final user should not discard this product along with other household waste, but that it must be collected and treated separately.



### Returns Address for WEEE

Insignia

9a Deans Road, Old Wolverton, Canon Industrial Park, Milton Keynes, Buckinghamshire, MK12 5NA, UK



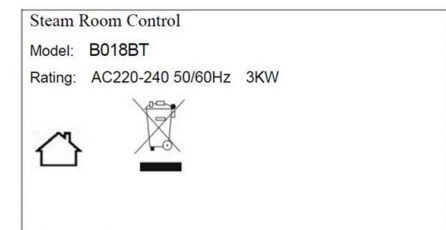
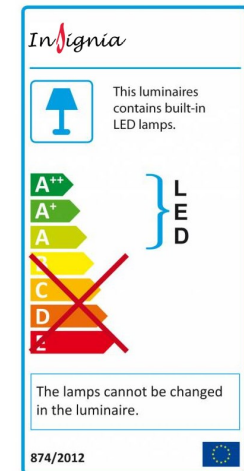
### EU – Declaration of Performance

Insignia declares that all its products complies with the essential requirements and other relevant provisions of Directive 305/2011/EC. A copy of the Declaration of performance is available from [www.insigniarange.co.uk/ce.aspx](http://www.insigniarange.co.uk/ce.aspx)

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